



**CITY OF BURLINGTON
BOARD OF HEALTH**

645 Pine Street
Post Office Box 849
Burlington, VT 05402-0849
802-863-0442
802-652-4221 FAX
802-863-0450 TTY

BOARD OF HEALTH

Ian C. Galbraith, Chair • David Casey • Mary D. Hart • Alan R. Sousie • Austin Sumner

BOARD STAFF

Linda Ayer

INTERNS

Emma Hevey – Grace Hevey

HEALTH OFFICER

William Ward

Present: Ian Galbraith, David Casey, Mary Hart, Austin Sumner, William Ward, Emma Hevey, Grace Hevey

Absent: Alan Sousie

The meeting was called to order by Ian Galbraith at 5:35 PM

ITEM	DISCUSSION	ACTION
1. Approval of Agenda and Minutes	Approved Agenda and Minutes by Consensus	Approved
2. Public Forum	No one present	
3. Chairman's Report	Strategic Plan Final Revisions/ Discussion for FY12 – FY15 Two Board members not present for discussion	Tabled this discussion for later discussion
<ul style="list-style-type: none"> • P.O.P.E. (Pesticide Ordinance Public Education) <ul style="list-style-type: none"> ○ Report - Healthy Lawns, Healthy Lives Lawn Demonstration Project 	<ul style="list-style-type: none"> ➤ Nov. 14 meeting with 6 of 12 lab participants who attended to report on progress and general comments. ➤ Presentation by UVM agronomist, Sid Bosworth with commentary by Todd Fisher – Gardeners lawn consultant. ➤ HLHL Committee members attending meeting were: David Casey, Kim Hackett, Fern Crete, Bill Ward and Linda Ayer ➤ Future gardening seminars in March.2012 	HLHL Committee to meet with Parks and Rec and Friends of Burlington Gardens in December to discuss Winter Carnival (Feb. 4) Healthy Lawns, Healthy Lives Educational Activities

An Equal Opportunity Employer

This material is available in alternative formats for persons with disabilities. To request an accommodation, please call 802.863.9094 (voice) or 802.863.0450 (TTY).

<ul style="list-style-type: none"> • School Inspection <ul style="list-style-type: none"> ○ Report on October 28, 2011 Hunt Middle School • Fluoridation Pamphlet • Burlington Partnership for a Healthy Community • Urban Agriculture Task Force 	<p>Hunt Middle School inspected by: Chris Zigman, Emma Hevey, Bill Ward, Alan Sousie, David Casey</p> <p><u>Report:</u></p> <ul style="list-style-type: none"> ➤ Clutter, ➤ Ventilation issues - resolution to clean dust filters, etc. ➤ Need to examine subterranean ventilation, panels covering an area where there are stored chemicals from the science labs. ➤ Noise factors - regulatory issues - Alarms exceed 90 decibels, due to excessive noise from shop equipment. <ul style="list-style-type: none"> • Fluoridation Pamphlet Distribution Plan • Costs ~ \$500 to print 1,000 QC Printers • Discussion of which agencies to contact to see if they are currently distributing info on fluoridation: • Reconsider printing costs and best ways to disseminate information <p>Alan Sousie and David Casey attended the October 28, 2011 meeting:</p> <ul style="list-style-type: none"> ○ Red Ribbon & Substance Abuse Prevention was sponsored. ○ Marijuana use statewide was discussed. ○ No initiatives planned for the future... <p>Discussed a collaborative goat project to support refugee population ~ 3,000 goats sold in VT.</p>	<p>Board/ health officer to conduct follow-up inspection at Hunt Middle School in December.</p> <p>Post link to Fluoride Pamphlet on Front Porch Forum</p> <p>Follow-up contacts will be made:</p> <ul style="list-style-type: none"> ○ W. Ward – WIC Program ○ L. Ayer – Dr. First/ Birthing Centers/ Check with Dept of Health re: pamphlets and distribution ○ Oral Health – Health VT . Gov... contact... Dentist: Patrick Rowe <p>Link to website: “burlingtonpartnership.org”</p> <p>Determined that the Board of Health doesn’t need to get bogged down with the minutiae of</p>
---	---	--

An Equal Opportunity Employer

This material is available in alternative formats for persons with disabilities. To request an accommodation, please call 802.863.9094 (voice) or 802.863.0450 (TTY).

<ul style="list-style-type: none"> • BOH Public Presentation ○ Other - <ul style="list-style-type: none"> ▪ Develop a procedure allowing the Board, Health Officer, and Deputy to obtain and protect health protected information 	<p>Initiative: proactive planning for fowl, husbandry (separate from the Intervale). No plan for slaughtering of animals. At Dec. 12th workshop, guidelines will be developed to incorporate into the ordinances the best practices (i.e., structures to require a 5 foot setback; distinctions for bartering, exchanging, etc.)</p> <p>Draft Board Authority Talking Points</p> <ul style="list-style-type: none"> ○ Summary of Board Authority ○ Strategic Plan ○ Community Assessment <p>Discussion:</p> <ul style="list-style-type: none"> ➤ Lead Program (CEDO) needs to know where the poisoned children lived. Health Dept is a HIPPA covered entity and cannot share protected info with the Lead Program. ➤ The VT Dept of Health currently gives parents the information to grant permission to let Lead Program know but this it is not adequately identifying locations so that the problem can be abated and lead removed and building repainted. ➤ Health Officer has authority. BOH is asking the state to share the information with those who are able to mitigate and abate the lead poisoning issues. ➤ Need to develop a protocol on how the Health Officer will receive and store information (strictly on a need to know basis) ; have it reviewed by lawyer, then approach the Burlington Lead Program with the proposal to have the chief of the Burlington Lead Program be a deputy health officer. <p>Approval needed by the VT Health Commissioner.</p>	<p>husbandry practices in Burlington.</p> <p>Austin Sumner will develop a summary regarding Board Authority.</p> <p>Approved that the BOH develop a protocol on how the Health Officer can protect the information provided by HIPPA Law</p> <ul style="list-style-type: none"> ○ Austin Sumner will draft document and review city attorney's office ○ Invite Gene Bergman and Jeff Tanguay/Brian Pine (CEDO) to January meeting for discussion and Board approval of final protocol for presentation to the Vt. Health Commission
---	--	---

An Equal Opportunity Employer

This material is available in alternative formats for persons with disabilities. To request an accommodation, please call 802.863.9094 (voice) or 802.863.0450 (TTY).

<p>4. Staff Reports</p> <ul style="list-style-type: none"> • Code Enforcement Updates • Web Updates/Front Porch Forum 	<p>Nothing to report</p> <p>Posting about electronics disposal received 5 positive comments, via FPF</p>	<p>Post link to Fluoride Pamphlet</p>
<p>5. Action Items/Next Board Meeting</p>	<p><u>1)</u> Strategic Plan</p> <p><u>2)</u> Elect new Chair of Board for January Meeting</p> <p><u>3)</u> Present draft of Semi-Annual Report July 1, 2011 - January 31, 2011</p> <p><u>January Meeting:</u></p> <p>Gene Bergman to meet to participate in a discussion about how the BOH, Local Health Officer and Deputy Local Health Officer can receive and protect health protected information and remain in compliance with HIPPA</p> <p>Jeff Tanguay and Brian Pine - Burlington Lead Program to provide an update and to discuss strategies for the program to obtain and protect health protected information</p>	<p>NEXT MEETING: December 8, 2011 @ 5:30 at Robert Miller</p>
<p>6. Adjournment</p>	<p>7:25 PM</p>	

An Equal Opportunity Employer

This material is available in alternative formats for persons with disabilities. To request an accommodation, please call 802.863.9094 (voice) or 802.863.0450 (TTY).